

Sunrise School Community Council

Meeting Agenda and Minutes

January 22, 2018

Sunrise SSC Faculty Members Present:

Margaret Swanicke -- Principal; Teachers -- Shannon Broadhead, Patricia French

Sunrise SCC Parents Present:

Sarah Carlson, Pam Gassman, Rochelle Griffin, Marc Hone, Jessica Peterson

1. Deseret News Article -- <https://www.deseretnews.com/article/900006388/grading-utah-schools-2017-20-highest-scoring-elementary-and-secondary-schools.html>
 - a. Sunrise Elementary was ranked number 8 in the state, as reported by the *Deseret News*, "Grading Utah schools, 2017."
 - b. Sunrise was the 3rd highest performing school in Canyons School District with a 1 and 3 point difference.
2. CSIP and Land Trust Plan
 - a. CSIP (Continuous School Improvement Plan) Review -- Building Leadership Team creates document outlining the school's goals based on how the school performs on SAGE testing. It outlines plans for professional development, allocating resources, and instructional priorities that the teachers focus on. The SCC has a role in CSIP in that they approve, monitor, and play a part in developing the plan.
 - i. Rochelle asked how the SCC should go about monitoring the CSIP.
 1. Principal Swanicke explained that this is done by reviewing data such as the CBMs (Curriculum Based Measurement) from Fall to Winter, giving educators an idea of how Sunrise students will perform on SAGE. Other indicators include things like DWSBA, teacher reports, and the state rankings (discussed in Item 1 of this agenda) which would indicate the CSIP goals are working.
 2. No money is attached to the CSIP. This is a Canyons School District initiative for continuous improvement of the schools.
 - b. Land Trust Plan Review --
 - i. Last year, Sunrise was given \$59,000, the majority of which was spent on 3 reading aides, 1 math aide, and 1 technology aide. The remaining \$23,000 was spent on technology equipment.
 - ii. The teachers on the Building Leadership Team propose the following changes for this year's plan:
 1. Take \$6,000 from technology to support one more math aide.
 - a. Currently, the one math aide supports 2nd, 3rd, and 4th grade.
 - b. 5th grade would gain support from the added math aide. Shannon Broadhead shared how math aides in bygone

years would help with the kids that were behind, catching them up while Shannon was able to work with the remainder of the class.

- c. First grade team would also like support from a math aide.
- d. It was clarified that Sunrise has LandTrust aides and FTE aides this year. Sunrise has enough children to justify paying the salary of another teacher and a half. Because the extra children are spread evenly throughout the school, Principal Swanicke opted to have class sizes larger and to use the money for highly trained aides.

- 2. Get 1st grade at a 1:1 ratio for technology. Update Kindergarten ipads and carts.
 - a. Sunrise has a 1:1 ratio in 2nd through 5th grade for access to technology.
 - b. School's budget money (not Land Trust money) can be used for a cushion to purchase Chromebooks for the gradual replacement of Chromebooks that die. The life of the Chromebooks has been satisfactory, with only 10 - 20 having died since they were purchased 3 or 4 years ago.
 - i. Shannon Broadhead also explained that the district specialist always troubleshoots the devices before a replacement happens.
 - iii. This year, when it comes time for the SCC to approve the plans, Principal Swanicke will email us copies to go over prior to the meeting, as was done with the SNAP plan, which worked well.

3. Needed Professional Development to support goals

- a. Building Leadership team meets with their teams to identify what professional development is needed. Sometimes district requires professional development, but professional development topics are basically chosen by the teachers according to their needs.
- b. HYPE classes are available for elementary. Teachers who attend report on classes that would be helpful for the school at large.
- c. Ed Tech does the technology professional development.
 - i. Patricia French shared how Chandra recently taught the teachers how to make ipad use more productive and interactive, using google docs, nearpod, and google drawing.
- d. Principal Swanicke explained that often, the PLCs are inviting specialists from across the district to come and spend time with them during Brain Boosters.
- e. Principal Swanicke asked the teachers in SCC whether more professional development is needed.
 - i. Patricia French pointed out that often there are more targeted issues that don't need to be addressed with everyone, but can be addressed on a smaller level, like in PLCs (Professional Learning Community).

- ii. Shannon Broadhead responded that more time to implement what was learned in the professional development is critical to actually having the professional development be effective. She referenced how Chandra blocked out part of the professional development time as time to specifically work on and implement what was taught, which was really helpful.
 - 1. Rochelle asked how this could be provided to the teachers more consistently.
 - a. Mark asked whether other people providing the professional development (who don't block out time as Chandra did) might be prepped/instructed ahead of time to include time for implementation.
4. Digital Citizenship Week: Feb. 5th – 9th
- a. In response to a family's request from an earlier discussion to give parents more resources on this topic, Sunrise will add information to our weekly update on what is discussed each day during Digital Citizenship Week, as well as 6 action steps parents can do with their children.
 - b. To add anything to White Ribbon Week, contact Jenny Dent, Sunrise's PTA President, who will be in touch with the appropriate PTA rep.
5. Survey Results for School
- a. Copies of the results were handed out to the council.
 - b. This year's survey had 130+ respondents.
 - c. Overall score of 3.72 (on a 4 point scale).
 - d. This survey has provided useful feedback in years past which has helped make great changes. Previous years had more feedback, as compared to only a handful of fairly positive comments this year.
 - e. Teachers also get copies of the responses to the survey.
 - f. Council members pointed out the following concerns with specific comments:
 - i. Pam asked that if a concern with a particular student was noted in the survey, could anything be done about it?
 - 1. Principal Swanicke responded that the survey is anonymous, making it not a useful tool for addressing specific student concerns.
 - ii. Shannon noted the negative comment about all-day kindergarten, but explained that as a mother of an all-day kindergartener, she is very pleased with it.
 - 1. Principal Swanicke said all 3 of the current kindergarten data was looking really good despite the large class sizes.
 - 2. Pam asked the sizes of the current kindergarten classes. Answer: 27, 28, and 28.
 - g. Principal Swanicke invited the council to look over the survey comments and bring any follow-ups to the next meeting.

6. Survey Results for Parking Lot

- a. Copies of the results were handed out to the council. Margaret will let parents know in the weekly update that if they want a copy of the results, they can email their request to her, and she will send them the results.
- b. There were 29 respondents, including mandatory SCC member respondents.
- c. 67% of respondents said to keep the parking lot/pick-up procedures the same.
- d. Many comments expressed more frustration with other parents not following the rules than with the procedures and set-up.
- e. Pam mentioned a problem at Indian Hills, where students get dropped off in the parking lot and then cross in front of the line of traffic, making the drop-off line slower because parents have to wait for the rule-breakers. Patricia French noted that a similar complaint is in our Sunrise survey, and that our own crossing guards ought to allow a group to gather before stopping the drop-off line in order to speed the drop-off line along.
- f. Principal Swanicke discussed sharing the results with the community at large in the next weekly update, explaining that things would stay the same based on the majority's preferences.

7. Behavior Report

- a. Behavior report sent out at the beginning of January summarizes how many "Something to Celebrate" tickets have been given out, which shows improvement over last year.
- b. The report also summarizes the data collected on administrative discipline referrals, which has come down significantly. The reason for the significant drop is a change in the definition of what qualifies as necessitating an office referral.
- c. There have been 33 instances of unexcused absences wherein Principal Swanicke has made phone calls home, also less than the number last year at this time.

8. Attendance Policy -- Changes in the attendance policy were discussed.

- a. The district will distribute speaking points to the principals on these changes, which will then be shared with the council.
- b. The school's approach is to be positive. When absences are affecting their academic achievement, a meeting is arranged where Principal Swanicke tries to problem solve to help children want to come to school.
- c. Principal Swanicke's goal is to help parents remember to call and excuse absences.
- d. Patricia French and Principal Swanicke discussed that back to school night and Kindergarten orientation will be key opportunities to educate parents.
 - i. Absences cause anxiety for students which then worsens the problem.
 - ii. Patricia French pointed out that re-education for parents needs to happen, because parents want papers/work to be sent home, without

realizing that what's happening in the classroom is dialogue, interaction, manipulatives, feedback, and not worksheets.

9. Red Flag Procedure

- a. Sunrise follows the general practice of keeping kids in from recess if the temperature hits 22 degrees, or if because of wind chill, etc., the temperature feels like 22 degrees. In other words, they use common sense and 22 degrees as the measures to decide on red flag days.
- b. Jessica spoke out that 22 degrees seemed too cold for some of these kids who have little to no body fat. She suggested to set the cutoff at 25 degrees.
 - i. Rochelle asked if the policy allowed kids to stay inside if they wanted to.
 1. Principal Swanicke responded that the policy was all or nothing -- either everyone is outside, or, if it's deemed too cold, everyone stays inside (in the hallways outside their classrooms before school, in the classrooms during grade level recess, and in the gym or kiva during lunch).
 - ii. Patricia French and Shannon Broadhead agreed that 25 degrees seemed more realistic.
- c. The council agreed to change the temperature for red flag days to 25 degrees, also accounting for common sense judgment (e.g. when it's wet, etc.).

10. Budget Report

- a. We are on target to spend all of our land trust money as budgeted.
- b. \$1,200 remaining on the cell tower budget.
 - i. Principal Swanicke asked the council to approve using \$560 of the cell tower money to pay for the next 7 months on a contract for a hot/cold water dispenser in the faculty lounge. Principal Swanicke assured the council that the contract, which she deemed unadvantageous, would not be renewed when the time was up.
 1. Jessica asked to be reminded what else cell tower money was used for. For this year:
 - a. Teacher morale (lunches on professional days)
 - b. Raz-Kids licenses
 - c. Beverly Taylor Sorenson music supplies
 - d. 504 accommodation supplies
 2. Pam asked if the remaining cell tower balance was:
 - a. allocated towards anything else
 - i. Principal Swanicke explained that the remainder usually goes towards supplies.
 - b. where the money for this would normally come from if it didn't come from the cell tower.
 - i. Usually it would come from the principal's discretionary fund, but this fund is looking bare.

-
-
3. Marc moved to spend \$560 for the water dispenser contract; Pam seconded the motion.

11. Adjourn

Upcoming Meetings

3.5.18

4.9.18

5.21.18