

Sunrise School Community Council

Meeting Agenda and Minutes

March 12, 2018

Sunrise SSC Faculty Members Present:

Margaret Swanicke -- Principal; Teacher -- Shannon Broadhead

Sunrise SCC Parents Present:

Sarah Carlson, Pam Gassman, Rochelle Griffin, Marc Hone, Jessica Peterson

1. Winter CBM results

- a. The data we look at for CSIP is the SAGE data. However, since SAGE only happens once a year, we use CBMs to see if we're on track with our goals, comparing the Fall CBM data with Winter CBM data.
- b. In all academic areas, significant progress has been made between Fall and Winter. The data looks very good, with green indicating that our numbers are where we want students to be. Contact Principal Swanicke if you are interested in seeing the CBM data.
 - i. Acronyms stand for the following:
 1. CBM -- Curriculum Based Measurement
 2. Mcomp -- Mathematics Computation
 3. Mcap -- Mathematics Concepts and Application
 4. NWF -- Nonsense Word Fluency
 5. CLS -- Correct Letter Sounds
 6. WWR -- Whole Words Read
 7. DORF -- DIBELS Oral Reading Fluency
 8. SRI -- Reading Inventory
- c. We look at the data without SALTA because SALTA skews the data.
- d. Marc Hone verified we were comparing "apples to apples" (i.e. kid to kid, 1st grade class to same 1st grade class).
- e. Marc Hone also clarified that yellow markers in Winter stats indicate that we are not yet where we want to be. This is the case for:
 - i. 1st grade -- Nonsense Word Fluency (74%)
 - ii. 2nd grade -- Mathematics Concepts and Application (70%)
 - iii. 5th grade -- DIBELS Oral Reading Fluency/Reading Inventory (79%)
 - iv. There is no longer any area where we are "in the red."
- f. We're excited to see such growth. Principal Swanicke believes our teachers instructional skills, our focus and increased use of Reflex Math, Math Facts, and the Reading Plus computer program have contributed to the improved growth.

2. CSIP

- a. 3rd grade upped their goal from 65% to 70% on SAGE Mathematics to more closely align with the rest of the school's goals.
- b. SCC Members confirmed they were comfortable with the current CSIP plan.

3. Land Trust

- a. SCC Members reviewed Land Trust Plan
- b. Rochelle Griffin verified that a correction in dates was made to the plan.
- c. Rochelle Griffin asked why additional measurements are added to winter CBM data for Kindergarten and 1st grade when those same measurements are not given in the fall. Why not also administer in the fall to show the growth? Principal Swanicke did not know why those segments of CBM are not administered in the fall. It is a district decision that determines what tests are given at what time, but she said she would ask the achievement coach as to the reasoning there.
- d. Principal Swanicke pointed out that keyboarding test results were the highest they have ever been.
 - i. PTA president Jenny Dent commented that she thought the kids were still looking at their keyboards while being tested. She wondered if we might get some covers to prevent that. Principal Swanicke responded that we have orange covers and that the keyboarding teacher does use boxes. The challenge is that after the 20 days of structured instruction, it's up to the classroom teachers in skill-based instruction to follow through with that. She asked teacher Shannon Broadhead to weigh in.
 1. Shannon Broadhead referred to her own daughter who is now in 6th grade and has to use covers, which was an eye-opening experience for her. Ms. Broadhead explained that at the elementary level, she sees it as teaching the basics that the students can then build on.
 2. Jenny Dent and Teneil Hansen (PTA Legislative VP) explained that their kids are so focused on being the fastest in the class that it perhaps influences how much they look at the keyboard. Perhaps there should be less emphasis on speed.
 3. Principal Swanicke clarified that accuracy is the focus. Speed is not emphasized by the teachers (for example, 5th grade only needs to type 25 wpm), but speed must be a competition between the students because it's something they can track.
 4. Shannon Broadhead suggested tracking form rather than speed.
 5. A new challenge coming is that 3rd and 4th grade SAGE testing is dropping the writing component, which lessens the desire to teach keyboarding for those grades, but Principal Swanicke assures that it will continue to be a push at Sunrise.
 6. We are the only elementary school who has a keyboarding aide. Principal Swanicke can pass along to Stacy an emphasis on form over speed.
- e. Rochelle Griffin asked where the ipad labs will be going. First grade is shy one classroom set. Additionally, one kindergarten classroom and one first grade

classroom are using very old ipads, so in an ideal world those would also be replaced.

- i. Rochelle Griffin asked how much it is for a class set and cart. Principal Swanicke explained that they give us the best deal they can, which comes to about \$8,000 for a classroom set/cart.
 1. Teneil Hansen verified that that does not include headphones or covers.
- ii. Principal Swanicke explained that the money to get to 1:1 will have to come from other budgets as well.
- iii. Rochelle Griffin confirmed that once we are 1:1, it will be a matter of maintenance and upgrading costs.
- iv. Principal Swanicke also commented that the teachers are really good at sharing.
- v. Rochelle Griffin asked how often technology is used in class. Shannon Broadhead explained that her class is constantly on the Chromebooks. They remain at the desks and they use them almost daily for Math Practice Buddies, Reflex Math, and Reading Plus. Additionally they are used for all of the writing assignments, for math tests, for google classroom assignments and science fair projects, etc. They are being used every day. They don't want them to be on technology all day, but the feedback they get is valuable.
- f. SCC Members signed and all approved CSIP/Land Trust form for the district.

4. FTE

- a. Principal Swanicke explained FTE, or in other words, how teachers are allocated to our schools. FTE stands for Full Time Equivalent.
- b. For purposes of FTE, Sunrise is seen as 2 schools -- neighborhood and SALTA. This is because we don't want to mix up the populations so that we have the right amount of teachers and students in each class.
- c. SALTA enrollment is as follows:
 - i. The way it worked out, every grade except for 1st grade will have two teachers next year. It is a school decision as to which grade must take the bigger class size. With our numbers as they are, it made the most sense for 1st grade to have the large class size.
 - ii. Principal Swanicke anticipates that we will not have the full 220 of projected SALTA enrollment.
 - iii. Shannon Broadhead asked if that number could only go down, but that is not the case. The district will still allow SALTA kids in but it does not happen often.
- d. Neighborhood enrollment worked out as follows:
 - i. Principal Swanicke turns in actual registrations. Her director has a formula that works out averages.

1. The following are Principal Swanicke's anticipated numbers from registration / followed by the director's numbers according to his formula:
 - a. Kindergarten: 74/74
 - b. 1st Grade: 79/65
 - c. 2nd Grade: 73/64
 - d. 3rd Grade: 77/81
 - e. 4th Grade: 71/70
 - f. 5th Grade: 74/74
2. This reflects 30 less children (according to the director's projections) than are currently registered. This is the equivalent of one entire teacher.
 - a. Principal Swanicke is not as concerned as she could be because:
 - i. The school had been allocated the amount of teachers that Principal Swanicke would hire anyway according to her numbers because:
 1. our numbers are large across the entire school.
 2. it would not make sense to create an additional class in any given grade level, given there are not enough extra kids in any given grade level to justify that.
 - ii. The school has been allocated 16.5 FTE, along with an additional 0.5 for Supplemental Kindergarten, giving Principal Swanicke enough FTE to hire back every teacher we currently have (i.e. 17 teachers: 2 in Kindergarten and 3 in every other neighborhood grade level).
 - ii. Beverly Taylor Sorensen is our art teacher, giving us an additional 0.5 FTE.
 - iii. A question was posed about the director's formula. Principal Swanicke explained that the director's philosophy is that it is easier to hire later due to having too many students vs. than to hire too many teachers early and then not have the students to justify that number of teachers.
 1. Question was then posed, if they have too many teachers, do they then just have smaller class sizes, to which Principal Swanicke answered in the affirmative. Question was then posed, "And smaller class sizes is a problem because?" to which Principal Swanicke and Marc Hone responded that it's a budget issue, where there isn't the money for smaller class sizes.
 2. Other schools are having to split grade levels because of the way their FTEs worked out, so SCCs in other schools are having to have the discussion as to where to put the splits.

- a. Shannon Broadhead commented that having a larger class size is vastly preferable to having to put two grade levels into one classroom.

5. Safety Procedures

- a. At Sunrise, the required protocol is followed to conduct a drill every month
- b. Both teachers and students are talked through what they should be doing for every kind of drill.
- c. The kids take the drills seriously; they are quiet and responsive.
- d. Once outside, there are systems in place with different layers to make sure every child is accounted for.
- e. Principal Swanicke invited questions:
 - i. Q: "How did we do when it was real?" (referencing the false bomb threat situation)
 1. A: We did well. The biggest challenge was parents wanted to check students out at that very moment. Feedback was mostly that parents wanted more frequent updates from Principal Swanicke, but there was no feedback that could be given because they were still dealing with the situation.
 - a. Shannon Broadhead commented that having parents there at the school boundaries waiting stressed the kids out more than anything else.
 - ii. Q: "What should kindergarten parents do if it happens during pick-up?"
 1. A: They have to wait. No one can leave because everyone must be accounted for.
 - iii. Q: "Did you get any complaints that Canyons was tweeting about it? I didn't love that. If you can't give me any information, then don't."
 1. A: No. But Canyons did realize some things that needed to be tightened:
 - a. Before this incident, they only had 2 protocols for parents to receive, so even though it was a bomb threat, it was broadcast as a lockdown. There is now a blurb for a bomb threat so people don't get told it is a lockdown.
 - b. There is now a protocol for educators to have by their phones to help draw out information from anonymous bomb threat callers.
 - iv. Q: "Was the offender ever caught?"
 1. A: No. The FBI did an investigation, but the call was made through the internet.
 - v. Comment: You guys handled it really well. Kids of SCC members felt safe.
- f. Principal Swanicke added that also because of that incident, they will now install a gate in the fence around the field so that teachers/students can exit from there and not be trapped on the field.

6. Red Flag Procedure

- a. Teachers were surveyed on their preference for red flag temperature threshold.
 - i. The majority of teachers liked having the threshold at 22 degrees Fahrenheit, with a pocket of teachers voting for 25 degrees F. No teachers wanted to go higher than 25 degrees F.
 - ii. Principal Swanicke recommended we keep it at 25 degrees F.
- b. Wind chill and common sense is used to determine when the red flag is raised. The status can change over the course of the day.
- c. Marc Hone made a motion to keep our red flag temperature threshold at 25 degrees F. Rochelle Griffin seconded the motion.

7. Budgets

- a. Land Trust
 - i. We are on target to spend every last cent.
- b. Cell Tower
 - i. \$640 is remaining.
 - ii. Principal Swanicke proposed that the remaining balance be moved into the principal's discretionary fund in order to zero out that account for next year. There are no further needs for the cell tower funds this year.
 1. The money would then be used next fall for teacher morale meals.
 2. There are only certain budgets that these meals can be paid for from, and principal's discretionary fund has the freedom to be used for whatever.
 3. Rochelle Griffin asked if there is an opportunity at BLT or other meetings to poll the teachers to see where needs are for budget funds?
 - a. Principal Swanicke explained that there is dialogue all the time. The teachers are pretty good about expressing needs.
 - b. Shannon Broadhead stated that she feels like she has had the money needed. Field trip fund from PTA. Supply fund for teacher supplies (they always have what they need). Legislative money. PTA gave additional money this year.
 - c. A lot of teachers put in for grants.
 - d. First year teachers are given more money to get set up.
 4. Rochelle Griffin moved to transfer the balance of the cell tower money into the principal's discretionary fund. Jessica Peterson seconded the motion. Marc Hone thirded the motion.

8. Input from the community if present

- a. Marc Hone asked about the Midvale bus parking in a new spot. It was speculated that that particular bus has had a sub who doesn't know the

procedure. Principal Swanicke said she could address the issue with transportation.

- b. Jenny Dent worried about the teachers having to arrive very early on the day of Parents and Pastries in order to get a parking spot, or having to walk to their far-away cars late at night, making it 1) a longer day for teachers and 2) a dangerous situation for them having to walk a long way to their cars.
 - i. Shannon Broadhead explained that Principal Swanicke planned for supervision for teachers' classes after the morning event to enable teachers to move their cars closer.
 - ii. Principal Swanicke explained that it's good PR for parents to have places to park when they come to the event.
 - iii. Jenny Dent wondered if having parent volunteers stay for an hour after the event could help provide supervision while teachers moved their cars. Principal Swanicke agreed with the idea.
- c. Teneil Hansen asked if a parking spot could be used as a silent auction item to be auctioned off. Principal Swanicke okayed it.

9. Adjourn

Upcoming Meetings

5.21.18