

## Sunrise School Community Council Minutes

Open Meeting: Sunrise Staff, Parents of Sunrise students and  
Community members Invited to attend

Sunrise SCC Faculty Members present: Margaret Swanicke – Principal  
RayAnne Blauer, Jolene Farley - Teachers

Parents who were present: Sarah Carlson, Pam Gassman, Marc Hone, Rochelle Griffin, Jessica Peterson  
Monday, October 8, 2018 - 5:30 PM, Sunrise Faculty Lounge

Welcome – Those in attendance were recognized and thanked for taking time out of their schedules to be there.

1. Elect Chair and Vice Chair—A motion was made by Pam Gassman to nominate Rochelle Griffin as Chair, with a motion to nominate Pam Gassman as Co-Chair. The motion was seconded. We failed to vote as we are learning the rules of procedure, but it was understood that all were in favor. It was decided that Rochelle Griffin would conduct the meetings and follow the rules of order and procedure and Pam Gassman would be responsible for typing the meeting minutes.
2. Establish rules and order and procedure – Ms. Swanicke distributed two forms, Rules of Order and Procedure and Simple Motions of Parliamentary Procedure. It was unanimously agreed that we would each review these forms at home and bring any questions that we have to our meeting on November 12, 2018.
3. Set meeting dates for the year – We calendared the following meeting dates for the 2018-19 school year November 12, December 10, January 7, February 4, March 11, April 15, and May 20. The meetings will begin at 5:00 pm and will be held in the Sunrise Faculty Lounge.
4. Review requirements for open and public meetings—The old Utah code is no longer applicable and SCC's are exempt from the Open and Public Meeting Act. See Utah Code 53G-7-1203 for applicable SCC meeting requirements.
5. Review Bylaws—Ms. Swanicke distributed a copy of the Bylaws and asked us to review and email her with any suggested changes.
6. Review School Data—CBM Results from the fall testing, both including SALTA and eliminating SALTA scores, was distributed by Ms. Swanicke for our review. Ms. Swanicke also distributed the SAGE testing results from last spring. We reviewed each and discussed the improvements in academic growth in each grade and also any areas that could use some improvement. Ms. Swanicke was pleased with the results and attributed some of the success in improvements to the various Math and ELA aides, which were provided by the Land Trust Fund. SAGE testing will be replaced by RISE. It was mentioned that Sunrise was the 2<sup>nd</sup> highest performing school in Canyons School District combining both neighborhood and SALTA data.
7. Council receives summary of Final Report—A copy of the Final Report was distributed for us to review. Ms. Swanicke will email a copy to each Sunrise family for their information and review. \$59,678 was received last year. We spent the money on 3 reading assistant, 1 math assistant. The remainder was spent on Chrome Books. School Improvement goals are also included on the report as Ms. Swanicke feels that it is important that parents see that information.
8. Council reviews current CSIP & LAND Trust plan for implementation & Preparation to work towards current school year—CSIP is written internally at Sunrise and LAND Trust plan is written to justify spending of the \$72,310. Both plans we review before being submitted
9. SCC Initiates Digital Citizenship discussion and prepares report back to School Performance accordingly—Digital citizenship month is going on now at Sunrise. Distributed a previous digital citizenship plan, which was reviewed. Ms.

Swanicke gave us an opportunity to add any additional comments. Under TECHNOLOGY, a program/app called Land School is now being used for grade 2-5 which allows teachers to see each student's screen. It was also mentioned that Safe Utah App is a great resource for families. Safe Utah App is on the Sunrise website. Parent had a concern about technology used at school for her student, was invited to come into the classroom to observe technology use, felt comfortable after coming in once and allowed student to use technology in the classroom. Changes made last year to the Family Education section was helpful to parents and families.

10. October will be Student Safety Month in Canyons—align Digital Citizenship training and discussion accordingly—Ms. Swanicke has the Incident Management Manual. Drills are scheduled one per month. Sunrise has already had two drills. Fire drill was completed without Margaret. Just completed a Lockdown drill. Students and teachers did a great job meeting the requirements and expectations of completing the drill.

11. Principal explain to SCC who the school's Living Leader is and what they do—Canyons has a committee of teachers, one from each school. Living Leader at Sunrise is Ms. Oldroyd. They bring healthy living to the schools, have contests, can win prizes. This is an initiative for teachers.

12. Budget Review—LAND Trust \$72,310 received instead of the projected \$64,331. Ms. Swanicke informed us that the additional \$7,500 was spent on \$5,000 for writing resources for 4<sup>th</sup> and 5<sup>th</sup> grades, and \$2,500 on Chromebooks for 4<sup>th</sup> grade SALTA. Funds can be spent based on the LAND Trust goals. Cell Tower money received was \$11,000. Money is proposed to be spent on \$7,000 for one classroom set of iPads (30), \$2,000 on teacher morale, and \$2,000 on Reading Plus/Reading Licenses. It was discussed that iPads after a certain age cannot update to the most current IOS, which prevents them from supporting some of the current APPs. It is a very frustrating and expensive problem. Kindergarten teachers feel that the iPads are essential in their teaching. Ms. Blauer mentioned several things that she uses an iPad for in her classroom and feels like they aide in her teaching. Ms. Swanicke feels that the first grade students could operate a Chromebook. A motion was made by Rochelle to buy iPads with the condition that Ms. Swanicke look into moving 1<sup>st</sup> grade from iPads to Chromebooks to avoid the constant expense of upgrading. Marc Hone seconded the motion. We failed to vote as we are learning the rules of procedure, but it was understood that all were in favor based on the conditions stated above.

13. Student Attendance Plan—The 2018-2019 Sunrise Elementary Attendance Plan was distributed by Ms. Swanicke. It was emailed to each of us for our review. It needs to be approved by SCC. Sunrise has the second best attendance out of the elementary schools. This plan gives the school some "teeth" when needing to enforce attendance. Parents can excuse 5 absences, after which all absences need to have a note. If parents excuse above 5 absences, it will be noted that it is guardian excused but that it has exceeded the allowable amount. There are 504 plans available for students who have chronic medical issues, which allows them special allowances. Ms. Swanicke feels strongly that this plan should be a positive thing where she can use positive reinforcement for good attendance.

14. Adjourn—Meeting was adjourned.

#### Upcoming Meeting Dates

November 12

December 10

January 7

February 4

March 11

April 15

May 20